Call to order: The UCOD meeting was called to order at 2:05pm

- Acting Chair Report: Irma Bebe shared correspondences she received from three students; one was regarding starting an organization - peer involvement, mentor/mentee
program. Another email received was from a student who wanted to interview someone, regarding services provided to students with disabilities and the lack thereof. The third email was regarding speaking to students on the consequences of not using academic accommodations.

- Lisa would like to see members’ biographies and special expertise be available for students to get in touch with someone if needed.
- Sal will forward a form to members to add their Bio to the UCOD website.
- Ed reported that he sent an email out regarding the peer-to-peer group, to the president of student organization called “Ability Beyond Limitation”.
- Irma mentioned that she would like to have CAPS representative Lisa talk with a representative from each of the student support groups mentioned at the last meeting.
- Lisa and Ed will reach out to the student groups.
- Irma reported that the Bylaws need to be finalized before developing an orientation packet/brochure. Irma added that Donna Bryan will mail the final draft of the Bylaws to her as Donna was unable to attend today’s meeting. Bylaws will then be tabled during our March meeting.
- The suggestion was made to look at the mission of UCOD and to update where necessary.

**Transportation Updates:**

- KC mentioned that they are still waiting on options from vendors.

**New Business:**

- Members discussed the four subcommittees, Publicity, Programming, Communication and Outreach/Interviews. Irma mentioned that she spoked with Laura and that Laura stated that that the subcommittees needs to get together.
- The statement was made that a clearly define task should be defined for the subcommittees between now and the next meeting, to see who would volunteer for what subcommittee.
- Irma reported that the subcommittees could be in place for yearlong projects and events such as the Disability Awareness week.
- Lisa volunteered to work on the new member brochure/packet.
Eleazar reported that he is interested in doing some programs for student in the sciences who want to do research in disabilities and added that there are funding available. Eleazar went on to say that, the University of Washington has an amazing website “Do It” and the institute want other intuitions to replicate the website. He added that he would like UCOD to collaborate with them and that he would reach out to the University.

DCP: Patrick reported on his difficulty on completing the Cybersecurity training course from the Office of the President, he mentioned that in the past he was able to complete the course. Since he is not able to use a mouse, he cannot do the training. Patrick mentioned that he sent messages and have and not gotten any reply and now receiving weekly reminders that he failed to complete the training module. He is requesting assistance from anyone who have contact from CHR.

Maurice mentioned that he is meeting with Monroe Gorden and that he will bring this to his attention and will follow-up with Patrick.

Rachel Grazer reported UCLA Extension partnered with the UCLA Women Basketball team, they created an internship for a student with disability. They are working to expand the partnership.

Wilbert Francis reported that at that Med Plaza Dr. Olivia Raynor would be presenting February 10, on transitions for individuals with intellectual and developmental disabilities.

Irma reported that she attended a conference in Sacramento for disability management; she stated that she received statistics on how many complaints received by the Department of Fair Employment & Housing and that disability discrimination is the highest one on their list.

Meeting adjourned